

# **Barons-Eureka-Warner Family & Community Support Services Minutes of Board Meeting – Wednesday, June 8, 2016**

## **Attendance**

Cathy Needham, John Willms, Don Heggie, Merrill Harris, Don Holinaty, Barbara Edgecombe-Green, Ian Glendinning, and staff members: Zakk Morrison and Linda Hashizume.

## **Absent**

Bill Martens, Laura Ross-Giroux

## **Observers**

Grant Hunter, MLA Cardston-Taber-Warner

## **Call to Order**

C. Needham called the meeting to order at 5:00 p.m.

## **Approval of Agenda**

B. Edgecombe-Greene moved the Board approve the agenda as presented.  
**Carried Unanimously**

## **Minutes**

J. Willms moved the minutes of the May 11, 2016 regular FCSS Board meeting be approved as presented.  
**Carried Unanimously**

## **MLA Attendance**

C. Needham welcomed Grant Hunter, MLA Cardston-Taber-Warner to the meeting.

G. Hunter expressed his appreciation for attending the meeting and requested feedback from the Board members on how things are going and if there are any concerns regarding funding.

Foodbanks and the carbon tax were discussed.

G. Hunter commented there is a projected 58 to 70 billion dollar deficit for the Province by 2019. He stressed the need for long-term forecasting and budgeting. We need to create programs that are sustainable.

C. Needham commented the Board is conscientious when budgeting, as the Board also has concerns about future funding.

C. Needham commented FCSS is prevention based; therefore, it is difficult to measure our successes with hard facts. We also have difficulties helping Edmonton understand the challenges of measuring preventive outcomes.

G. Hunter noted we need to come up with best practices, which need to be sustainable. We need to show the Government what we believe will happen. Prevention is critical. There are models throughout world we can study.

### **Business Arising from Minutes**

#### South Region Meeting

The South Region meeting was discussed.

J. Willms noted he asked Ken Dropko, Human Services to consider allowing FCSS to carry forward surplus funds. If we manage our funding well, we would be able to put away surplus funds to allow us to maintain our services if funding is reduced in the future.

D. Holinaty noted the ability to carry forward surplus would eliminate the need for large spending at year end to ensure the following year funding would not be reduced.

M. Harris arrived at 5:20 p.m.

#### Planning Retreat

Z. Morrison reported on the proposed planning retreat.

The Board requested Z. Morrison present multiple options (including cost, location, and format) at the September 2016 Board meeting for a planning retreat in early 2017.

### **Reports**

#### **Director**

##### MasterCard Statement

The Alberta Treasury Branch MasterCard statement for May 11, 2016 was presented for information and approval.

D. Holinaty moved the Board approve payment of the Alberta Treasury Branch May 11, 2016 MasterCard statement.

**Carried Unanimously**

##### Media Articles

Media articles were distributed including information regarding the Canada 150 Mural Mosaic Project in the Taber Times.

##### Organizational Notables

Z. Morrison provided an update to the Board regarding his activities over the past month.

*on*

D. Heggie moved the Board approve the Director's Report.  
**Carried Unanimously**

### Accounts

A list of expenditures for the period of April 26, 2016 to May 25, 2016 was distributed with the agenda.

J. Willms moved the Board approve the accounts for April 26, 2016 to May 25, 2016.  
**Carried Unanimously**

### Financial

Z. Morrison reviewed the financial report for April 2016.

B. Edgecombe-Green moved the Board approve the financial report for April 2016.  
**Carried Unanimously**

### New Business

#### Projected Budget 2016

Z. Morrison reviewed the projected budget.

D. Holinaty moved the Board receive the projected budget for information.  
**Carried Unanimously**

#### Parent Link Audit

Z. Morrison reviewed Audited Financial Statements for the Barons-Eureka-Warner Family and Community Support Services Parent Link Program operations for the year ended March 31, 2016.

C. Needham asked if the auditors can change the name Parent Links to Parent Link in all future documentation.

M. Harris moved the Board approve the 2015-2016 Year End Audited Financial Statements for Parent Link as presented.  
**Carried Unanimously**

### Round Table Discussion

B. Edgecombe-Green reported Save-On-Food pharmacy is now delivering prescription medication to Coalhurst residents.

I. Glendinning reported on the June 8, 2016 Coutts Seniors Conference.

The Board requested Linda Hashizume send them the date for the fall Picture Butte Seniors Conference.

*am.*

C. Needham reported on upcoming events in Raymond.

Z. Morrison reported on the Community Funding Applications we have been receiving. Approximately 10 to 12 applications have been approved.

C. Needham explained to Mr. Hunter, Barons-Eureka-Warner FCSS had decided to use some of the one-time funding to help our municipalities with small grants, for eligible projects. This would allow Barons-Eureka-Warner FCSS to effectively use this one-time funding for projects meeting FCSS requirements and not tie us to future funding possibilities.

G. Hunter left meeting at 6:07 p.m.

**Closed Session**

M. Harris moved the Board move in-camera at 6:08 p.m.

**Carried Unanimously**

B. Edgecombe-Green moved the Board move to regular session at 6:25 p.m.

**Carried Unanimously**

D. Honlinaty moved the Board approve a permanent 2% salary grid increase to be retro-active from April 1, 2016.

**Carried Unanimously**

B. Edgecombe-Green moved the Board approve two additional float days for permanent employees to be taken on December 29<sup>th</sup> and 30<sup>th</sup> for the 2016 fiscal year.

**Carried Unanimously**

D. Heggie moved the Board approve a one-time 1% salary bonus based on an employee hours worked from December 16, 2015 to December 15, 2016 to be paid on Dec. 23, 2016 for all permanent employees.

**Carried Unanimously**

B. Edgecombe-Green moved the Board approve an annual Wellness Spending Account for permanent employees in the amount of \$400, based on FTE's, starting in the 2016 fiscal year.

**Carried Unanimously**

**Date of Next Meeting**

The Board discussed having the July and August Board meetings.

*on*

M. Harris moved the Board cancel the July and August Board meetings with the Chairperson to call a special meeting if required.



**Carried Unanimously**

The date of the next regular Board meeting will be September 14, 2016.

**Adjournment**

D. Heggie moved the meeting adjourn at 6:37 p.m.

**Carried Unanimously**

		
Chairperson		Director