

Barons-Eureka-Warner Family & Community Support Services Minutes of Board Meeting – Wednesday, November 9, 2016

Attendance

Cathy Needham, Don Heggie, Merrill Harris, Don Holinaty, Barbara Edgecombe-Green, Laura Ross-Giroux, Ian Glendinning and staff Zakk Morrison, Milton Iwaasa and Linda Hashizume.

Absent

John Willms, Bill Martens

Observer

Sel Golding, Village of Barons

Call to Order

Z. Morrison called the meeting to order at 5:00 p.m.

Elections

Z. Morrison called for nominations for the position of Chairperson.

B. Edgecombe-Green nominated C. Needham.

L. Ross-Giroux seconded.

Z. Morrison called a second time for nominations for the position of Chairperson.

Z. Morrison called a third time for nominations for the position of Chairperson.

C. Needham accepted the nomination.

B. Edgecombe-Green moved nominations cease.

Carried Unanimously

C. Needham was acclaimed Chairperson.

C. Needham took the Chair.

C. Needham called for nominations for the position of Vice Chairperson.

M. Harris nominated L. Ross-Giroux.

D. Holinaty seconded.

A second call was made for the position of Vice Chairperson.

A third call was made for the position of Vice Chairperson.

L. Ross-Giroux accepted the nomination.

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D. Holinaty moved nominations cease.

Carried Unanimously

L. Ross-Giroux was acclaimed Vice Chairperson.

Approval of Agenda

M. Harris moved the Board approve the agenda as amended.

9 h) Thank you card from Kathy Pratt

9 i) Town of Raymond Appointment Letter

11 a) Natural Play Space, Town of Coaldale

Carried Unanimously

Date of Regular Meetings

C. Needham informed the Board members that the regular FCSS Board meetings are usually held the second Wednesday of each month.

D. Heggie moved the Board set the regular FCSS Board meetings for the second Wednesday monthly.

Carried Unanimously

Orientation/Planning

The Board discussed Board orientation. No current members require an orientation at this time. A review of Board orientation may be helpful.

Minutes

D. Holinaty moved the minutes of the October 12, 2016 regular FCSS Board meeting be approved as presented.

Carried Unanimously

Business Arising from Minutes

Allen Gibson, Marketing Consultant

Z. Morrison introduced Allen Gibson, Marketing Consultant.

A. Gibson gave a brief presentation to the Board.

The Board requested costing regarding a marketing/communication plan before proceeding further.

Family and Community Support Services Association of Alberta (FCSSAA)
Conference

The Board discussed the upcoming FCSSAA conference November 23-25, 2016.

The Board discussed voting delegates for the FCSSAA AGM for November 23, 2016.

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D. Holinaty moved the Board appoint B. Edgecombe-Green and L. Ross-Giroux as voting delegates for Barons-Eureka-Warner FCSS for the 2016 FCSSAA Annual General Meeting.

Carried Unanimously

C. Needham reminded the Board members the South Region Meeting will be held November 23, 2016 at 2:45 pm. Location will be in the FCSSAA registration package at the conference.

C. Needham asked the Board if they had any concerns or questions regarding the resolutions that will be brought forward at the AGM.

The Board had no concerns or questions.

Correspondence

The following correspondence was presented for information:

- Lethbridge County Board Appointment Letter
- Town of Coalhurst Board Appointment Letter
- M.D. of Taber Board Appointment Letter
- County of Warner Board Appointment Letter
- FCSSAA Resolutions
- FCSS Storybook
- FCSSAA Award of Excellence – Rural Seniors Conference
- Thank-you card – Kathy Pratt
- Town of Raymond Board Appointment Letter

D. Heggie moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Director

Z. Morrison reviewed the Director's report.

B. Edgecombe-Green moved the Board approve the Director's Report.

Carried Unanimously

Financial

Financial Statement – September 2016

Z. Morrison reported on interest income as requested at the October 12, 2016 Board meeting.

The Board discussed the current financial statement, including plans for the increased FCSS funding.

The Board discussed including assets and liabilities on the Financial Statement.

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M. Harris moved the Board approve the September 30, 2016 Financial Report.
Carried Unanimously

Monthly Accounts

A list of expenditures for the period of September 26 to October 25, 2016 was distributed with the agenda.

The Board discussed the monthly accounts.

D. Heggie moved the Board approve the accounts for September 26 to October 25, 2016.

Carried Unanimously

Mastercard

The Alberta Treasury Branch MasterCard statement for October 12, 2016 was presented for information and approval.

Z. Morrison reported on the points we receive for purchases on the Mastercard as requested at the October 12, 2016 Board meeting.

L. Ross-Giroux moved the Board approve payment of the Alberta Treasury Branch October 12, 2016 MasterCard statement.

Carried Unanimously

New Business

Z. Morrison reported on a proposed grant application to the TD Friends of the Environment Foundation for funding to build a natural play space behind The Hub building in Coaldale.

The grant application was discussed.

Z. Morrison requested permission from the Board to move forward with the grant application.

D. Holinaty moved the Board authorize the Director to move forward with the grant application to the TD Friends of the Environment Foundation for the funding to build a natural play space in Coaldale.

Carried Unanimously

Closed Session

M. Harris moved the Board move in-camera at 6:24 p.m.

Carried Unanimously

D. Heggie left the meeting at 6:42 pm.

L. Ross-Giroux moved the Board move to regular session at 6:53 p.m.

Carried Unanimously

Date of Next Meeting

The date of the next regular Board meeting will be December 14, 2016.

The January and February 2017 Board meeting were discussed.

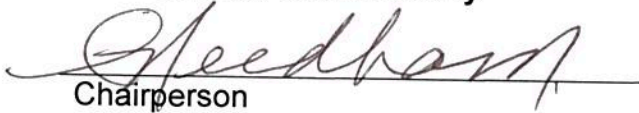
M. Harris moved the January 11, 2017 Board meeting be moved to January 18, 2017 during the retreat. The February 8, 2017 meeting will remain the same.

Carried Unanimously

Adjournment

D. Holinaty moved the meeting adjourn at 7:00 p.m.

Carried Unanimously


Chairperson


Director