

Barons-Eureka-Warner Family & Community Support Services Minutes of Board Meeting – Wednesday, February 8, 2017

Attendance

Cathy Needham, Don Holinaty, Barbara Edgecombe-Green, Merrill Harris, Ian Glendinning, John Willms and staff members: Zakk Morrison, Milton Iwaasa and Linda Hashizume.

Absent

Bill Martens, Don Heggie, Laura Ross-Giroux

Call to Order

C. Needham called the meeting to order at 5:02 p.m.

Approval of Agenda

D. Holinaty moved the Board approve the agenda as presented.

Carried Unanimously

Minutes

M. Harris moved the minutes of the January 18, 2017 FCSS Board meeting be approved as presented.

Carried Unanimously

Business Arising from Minutes

Human Resource Policies – Feedback

The draft Human Resource Policies were discussed.

The Board noted a couple of changes that were required.

A revised copy of the Human Resource Policies will be presented at the March 9, 2017 Board meeting.

Correspondence

Family and Community Support Services Association of Alberta (FCSSAA) –
Highlights of January 2017 Board Meeting

The Highlights of the January 2017 FCSSAA Board meeting were distributed for information.

D. Holinaty moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Director

Z. Morrison reviewed the Directors report.

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Z. Morrison discussed a pilot Seniors Volunteer Income Tax Program for Taber.

Z. Morrison will send out an updated copy of the Leading Change presentation dates to the Board.

B. Edgecombe-Green moved the Board approve the Director's Report as presented.

Carried Unanimously

Finance

The Board reviewed the Financial Report.

J. Willms moved the Board approve the December 2016 Financial Report.

Carried Unanimously

Mastercard

The Alberta Treasury Branch MasterCard statement for January 12, 2017 was presented for information and approval.

D. Holinaty moved the Board approve payment of the Alberta Treasury Branch January 12, 2017 MasterCard statement.

Carried Unanimously

Monthly Accounts

The Board reviewed the monthly accounts.

The Board asked Z. Morrison to include a copy of the costs associated with the Retreat on the March 9, 2017 Board agenda.

I. Glendinning moved the Board approve the monthly accounts for December 26, 2016 to January 25, 2017.

Carried Unanimously

Report to Municipalities

The draft Barons-Eureka-Warner FCSS Report to Municipalities for October to December, 2016 was distributed with the agenda for information and approval.

The Board approved the draft copy of the October to December, 2016 Report to Municipalities and directed Administration to distribute the report to our Municipalities.

The Board approved Administration to investigate different options to update the format of the Municipality report.

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Z. Morrison will look into various options and will bring back to the Board in 6-8 months.

New Business

All-Councils

Z. Morrison reported the annual All-Councils meeting will be held on March 9, 2017 at the Heritage Inn, Taber.

The All-Councils meeting was discussed.

Strategic Plan 2017

The draft Barons-Eureka-Warner FCSS Strategic Plan 2017 to 2019 was distributed for information.

Administration will develop action steps regarding the Strategic Plan and intend to bring back a more complete draft to the Board at the April 2017 meeting.

The Evaluation Summary from the Retreat was distributed for information. It will be included on the March 9, 2017 Board agenda for further discussion.

Closed Session

M. Harris moved the Board move in-camera at 6:00 p.m.

Carried Unanimously

B. Edgecombe-Green moved the Board move to regular session at 7:07 p.m.

Carried Unanimously

D. Holinaty moved the Board approve Z. Morrison a salary increment increase as presented to be effective April 1, 2017.

Carried Unanimously

J. Willms moved Administration proceed with approaching the Town of Coaldale to receive the Parent Link Centre grant on our behalf.

Carried Unanimously

M. Harris moved Administration investigate a registered legal status for the organization.

Carried Unanimously


Date of Next Meeting

The date of the next regular Board meeting will be March 9, 2017 at 4:00 pm at the Heritage Inn, Taber.

Adjournment

M. Harris moved the meeting adjourn at 7:10 p.m.

Carried Unanimously


Chairperson


Director