

**Barons-Eureka-Warner Family & Community Support Services  
Minutes of Board Meeting – Thursday, March 9, 2017  
Heritage Inn, Taber**

**Attendance**

Cathy Needham, Don Holinaty, Barbara Edgecombe-Green, Merrill Harris, Ian Glendinning, Bill Martens, Don Heggie, Laura Ross-Giroux, John Willms and staff members: Zakk Morrison, Milton Iwaasa and Linda Hashizume.

**Call to Order**

C. Needham called the meeting to order at 4:00 p.m.

**Approval of Agenda**

J. Willms moved the Board approve the agenda as amended.

5 c) Board Negotiations Committee

5 d) June 14, 2017 Board meeting date

5 e) Seniors Week Hosting

**Carried Unanimously**

**Minutes**

L. Ross-Giroux moved the minutes of the February 8, 2017 FCSS Board meeting be approved as presented.

**Carried Unanimously**

**Business Arising from Minutes**

Human Resource Policies – Feedback

The draft Human Resource Policies were discussed.

The draft copy of the Human Resources Policies was distributed for the Board to review. The Board was asked to let Linda Hashizume or Z. Morrison know of any changes prior to April 2, 2017.

The final draft copy of the Human Resource Policies will be presented at the April 12, 2017 Board meeting for Board approval.

Barons-Eureka-Warner FCSS Board Operating Guidelines

The revised copy of the Barons-Eureka-Warner FCSS Board Operating Guidelines was distributed.

D. Holinaty moved the Board approve the Board Operating Guidelines document as amended.

**Carried Unanimously**

*on 2/4*

Town of Coaldale and Parent Link Centre Grant

Z. Morrison reported on the Town of Coaldale and the Parent Link Centre Grant, and confirmed the Town of Coaldale will serve as legal agent for the 2017-18 PLC grant funding.

**Reports**

**Director**

Z. Morrison reviewed the Directors report.

L. Ross-Giroux requested Z. Morrison and some Taber FCSS staff attend a Town of Taber Council meeting to discuss venue requirements for the Stay and Play program in Taber.

The Board was supportive of Z. Morrison and some Taber FCSS staff attending a Town of Taber Council meeting.

B. Martens moved the Board approve the Director's Report as presented.

**Carried Unanimously**

**Finance**

The Board reviewed the Financial Report.

M. Harris moved the Board approve the January 2017 Financial Report as presented.

**Carried Unanimously**

**Mastercard**

The Alberta Treasury Branch MasterCard statement for February 10, 2017 was presented for information and approval.

J. Willms moved the Board approve payment of the Alberta Treasury Branch February 10, 2017 MasterCard statement as presented.

**Carried Unanimously**

**Monthly Accounts**

The Board reviewed the monthly accounts.

D. Heggie moved the Board approve the monthly accounts for January 26, 2017 to February 25, 2017 as presented.

**Carried Unanimously**

**New Business**

South Region Meeting – April 24, 2017

Z. Morrison reported the South Region Meeting will be held on April 24, 2017 in Taber.



The Board was asked to let Linda Hashizume know if they will be attending.

Linda Hashizume will send out a reminder email regarding the South Region Meeting.

Municipal Funding Levy

The Board discussed the Municipal Funding Levy.

The Board requested the Director bring back costs involved in increasing the Municipal Funding Levy to the April Board meeting.

Board Negotiations Committee

The Board discussed calling a Board Negotiations Committee.

J. Willms moved the Board appoint Don Holinaty, Merrill Harris and Cathy Needham to the Board Negotiations Committee.

**Carried Unanimously**

June 14, 2017 Board Meeting Date

The Board discussed the June 14, 2017 Board Meeting Date.

M. Harris moved the Board reschedule the June 14, 2017 Board meeting to June 7, 2017 at 5:00 pm in Coaldale.

**Carried Unanimously**

Seniors Week Hosting

M. Iwaasa reported he is in the process of submitting an application to host the Provincial Seniors Week, June 5 to 11, 2017 in Taber.

**Round Table Discussion**

C. Needham reported on the FCSSAA Board meeting she attended.

Barbara Edgecombe-Green arrived at the meeting.

**Closed Session**

D. Holinaty moved the Board move in-camera at 4:45 p.m.

**Carried Unanimously**

D. Heggie moved the Board move to regular session at 5:03 p.m.

**Carried Unanimously**

L. Ross-Giroux moved the Board accept the Director's evaluation outline as presented.

**Carried Unanimously**

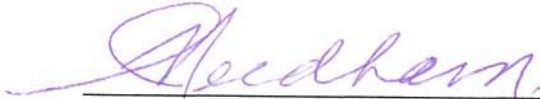
**Date of Next Meeting**


The date of the next regular Board meeting will be April 12, 2017 in Coaldale.

**Adjournment**

B. Martens moved the meeting adjourn at 5:05 p.m.

**Carried Unanimously**

  
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Chairperson

  
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Director