

**Barons-Eureka-Warner Family & Community Support Services
Minutes of Board Meeting – Wednesday, April 12, 2017**

Attendance

Cathy Needham, Don Holinaty, Merrill Harris, Ian Glendinning, Bill Martens, Don Heggie, Laura Ross-Giroux, John Willms and staff members: Zakk Morrison, Milton Iwaasa and Linda Hashizume.

Absent

Barbara Edgecombe-Green

Observer

Sel Golding, Village of Barons

Call to Order

C. Needham called the meeting to order at 5:00 p.m.

Approval of Agenda

L. Ross-Giroux moved the Board approve the agenda as amended.

3 c) Human Resource Policy Amendments

Carried Unanimously

Minutes

D. Heggie moved the minutes of the March 9, 2017 FCSS Board meeting be approved as amended.

Carried Unanimously

Business Arising from Minutes

Human Resource Policies – Feedback

The draft Human Resource Policies were discussed.

M. Harris moved the Board adopt the Human Resource Policies as presented.

Carried Unanimously

Municipal Funding Levy

Z. Morrison reviewed the need to set the Municipal Funding Levy.

D. Holinaty moved the Board set the 2017 per capita Municipal Funding Levy rate at \$7.31 per person.

Carried Unanimously

Human Resource Policies Amendment

L. Ross-Giroux moved the Board approve the amendments to the Human Resource Policies as presented effective immediately.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- Family and Community Support Services Association of Alberta (FCSSAA) – Highlights of February 2017 Board meeting
- Letters from Grant Hunter, MLA
- Letter from Brian Mason, Minister, Alberta Infrastructure to Grant Hunter, MLA

B. Martens moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Director

Z. Morrison reviewed the Directors report.

Space for the Taber Stay & Play was discussed.

The Board directed Z. Morrison to continue pursuing a possible location for the Taber Parent Link Program until a suitable space is discovered and secured.

J. Willms moved the Board approve the March 9, 2017 All-Councils meeting minutes as amended.

Carried Unanimously

D. Holinaty moved the Board approve the Director's Report as presented.

Carried Unanimously

Finance

The Board reviewed the Financial Report.

M. Harris moved the Board approve the February 2017 Financial Report as presented.

Carried Unanimously

Mastercard

The Alberta Treasury Branch MasterCard statement for March 10, 2017 was presented for information and approval.

B. Martens moved the Board approve payment of the Alberta Treasury Branch March 10, 2017 MasterCard statement as presented.

Carried Unanimously

Monthly Accounts

The Board reviewed the monthly accounts.

D. Heggie moved the Board approve the monthly accounts for February 26, 2017 to March 25, 2017 as presented.

Carried Unanimously

New Business

South Region Meeting – April 24, 2017

C. Needham reported the South Region Meeting will be held on April 24, 2017 in Taber.

The Board was asked to let Linda Hashizume know if they will be attending.

Linda Hashizume will send out a reminder email regarding the South Region Meeting.

Draft Strategic Plan 2017-2019

Z. Morrison reviewed the Barons-Eureka-Warner FCSS Draft Strategic Plan 2017-2019 for information.

B. Martens moved the Board accept the draft Strategic Plan for 2017-2019 in principle.

Carried Unanimously

Round Table Discussion

S. Golding stated he enjoyed the All-Councils meeting this year. He was very impressed with the program information sheet and the guest speakers.

C. Needham indicated she liked the program information sheet as well.

L. Ross-Giroux stated the personal testimonials were great.

Closed Session

M. Harris moved the Board move in-camera at 6:30 p.m.

Carried Unanimously

D. Holinaty moved the Board move to regular session at 7:17 p.m.

Carried Unanimously

J. Willms moved the Board direct the Administration Team to proceed with formatting the staff satisfaction survey for distribution to staff by the end of June, 2017.

Carried Unanimously

Date of Next Meeting

The date of the next regular Board meeting will be May 10, 2017 in Coaldale.

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Adjournment

I. Glendinning moved the meeting adjourn at 7:20 p.m.

Carried Unanimously



Chairperson



Director