

Barons-Eureka-Warner Family & Community Support Services Minutes of Board Meeting – Wednesday, May 10, 2017

Attendance

Cathy Needham, Don Holinaty, Ian Glendinning, Bill Martens, Don Heggie, Laura Ross-Giroux, Barbara Edgecombe-Green, John Willms and staff members: Zakk Morrison, Milton Iwaasa, Evelyn Florence-Greene and Linda Hashizume.

Absent

Merrill Harris

Call to Order

C. Needham called the meeting to order at 5:02 p.m.

Approval of Agenda

B. Martens moved the Board approve the agenda as amended.

3 b) Volunteer Tax Program presentation – moved to the June 7, 2017 Board meeting.

Carried Unanimously

Minutes

J. Willms moved the minutes of the April 12, 2017 FCSS Board meeting be approved as presented.

Carried Unanimously

Delegation

Audited Financial Statements

Mark DeBlois of KPMG reviewed the December 2016 Audited Financial Statements.

The Board discussed the 2016 Audited Financial Statements.

C. Needham thanked Evelyn Florence-Greene for all her work during the year to ensure a clean audit.

D. Holinaty moved the Board approve the Year End Audited Financial Statement for December 31, 2016.

Carried Unanimously

Business Arising from Minutes

FCSS South Region Meeting – Feedback

Feedback was received from the Board members regarding the FCSS South Region Meeting.

Correspondence

The following correspondence was presented for information:

- Family and Community Support Services Association of Alberta (FCSSAA) – Highlights of March 2017 Board meeting
- Copy of Letter to Mr. Grant Hunter from Andrew Malcolm, Director of Planning and Economic Development, Town of Taber

L. Ross-Giroux moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Director

Z. Morrison reviewed the Directors report.

D. Heggie moved the Board approve the Operational Workplan as presented.

Carried Unanimously

B. Edgecombe-Green moved the Board approve the Director's Report as presented.

Carried Unanimously

Finance

The Board reviewed the Financial Report.

B. Martens moved the Board approve the March 2017 Financial Report as presented.

Carried Unanimously

Mastercard

The Alberta Treasury Branch MasterCard statement for April 12, 2017 was presented for information and approval.

D. Heggie moved the Board approve payment of the Alberta Treasury Branch April 12, 2017 MasterCard statement as presented.

Carried Unanimously

Monthly Accounts

The Board reviewed the monthly accounts.

J. Willms moved the Board approve the monthly accounts for March 26, 2017 to April 25, 2017 as presented.

Carried Unanimously

Report to Municipalities

The draft Barons-Eureka-Warner FCSS Report to Municipalities for January to March 2017 was distributed with the agenda for information and approval.

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D. Holinaty moved the Board approve the January to March 2017 Report to Municipalities and directed Administration to distribute the report to our Municipalities and Alberta Government funders.

Carried Unanimously

Closed Session

L. Ross-Giroux moved the Board move in-camera at 5:55 p.m.

Carried Unanimously

B. Edgecombe-Green moved the Board move to regular session at 6:28 p.m.

Carried Unanimously

L. Ross-Giroux moved the Board Negotiation Committee meet with the Staff Association Negotiation Committee to discuss the Board's recommended direction.

Carried Unanimously

John Willms moved the Board approve a wage increase to \$13.60 per hour of the Program Support Workers effective September 1, 2017.

Carried Unanimously

D. Holinaty moved the Board direct Administration to proceed with the distribution of the Staff Satisfaction Survey and Letter to Staff regarding the survey.

Carried Unanimously

Date of Next Meeting

The date of the next regular Board meeting will be June 7, 2017 in Coaldale.

Adjournment

J. Willms moved the meeting adjourn at 6:31 p.m.

Carried Unanimously



Chairperson



Director