

## **Barons-Eureka-Warner Family & Community Support Services Minutes of Board Meeting – Wednesday, June 7, 2017**

### **Attendance**

Cathy Needham, Don Holinaty, Ian Glendinning, Bill Martens, Don Heggie, Barbara Edgecombe-Green, John Willms, Merrill Harris and staff members: Zakk Morrison, Milton Iwaasa and Linda Hashizume.

### **Guest**

Grant Hunter, MLA Cardston-Taber-Warner

### **Absent**

Laura Ross-Giroux

### **Call to Order**

C. Needham called the meeting to order at 5:10 p.m.

### **Approval of Agenda**

M. Harris moved the Board approve the agenda as amended.

3 b) Grant Hunter, MLA

6 c) LegalAve website

**Carried Unanimously**

### **Minutes**

D. Heggie moved the minutes of the May 10, 2017 FCSS Board meeting be approved as presented.

**Carried Unanimously**

### **Business Arising from Minutes**

Grant Hunter, MLA

G. Hunter provided an update on the venue in Taber.

Volunteer Tax Program

Kori Kuryvial and Jane Rapuano presented information on the Volunteer Income Tax Program that was piloted in Taber.

Kori Kuryvial and Jane Rapuano left the meeting at 5:40 p.m.

### **Correspondence**

The following correspondence was presented for information:

- Family and Community Support Services Association of Alberta (FCSSAA) – Highlights of May 2017 Board meeting
- 2014 FCSS Progress and Outcomes Report – Ken Dropko, Executive Director, Community Social Services

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J. Willms moved the Board receive the correspondence as presented for information.

**Carried Unanimously**

## Reports

### Director

Z. Morrison reviewed the Directors report.

B. Edgecombe-Green moved the Board approve the Director's Report as presented.

**Carried Unanimously**

### Finance

The Board reviewed the Financial Report.

B. Martens moved the Board approve the April 2017 Financial Report as presented.

**Carried Unanimously**

### Mastercard

The Alberta Treasury Branch MasterCard statement for May 10, 2017 was presented for information and approval.

D. Heggie moved the Board approve payment of the Alberta Treasury Branch May 10, 2017 MasterCard statement as presented.

**Carried Unanimously**

### Monthly Accounts

The Board reviewed the monthly accounts.

D. Holinaty moved the Board approve the monthly accounts for April 26, 2017 to May 25, 2017 as presented.

**Carried Unanimously**

## New Business

### Parent Link Audit

Z. Morrison reviewed Audited Financial Statements for the Barons-Eureka-Warner Family and Community Support Services Parent Link Program operations for the year ended March 31, 2017.

I. Glendinning moved the Board receive the 2016-2017 Year End Audited Financial Statements for Parent Link for information.

**Carried Unanimously**

### 2017 Proposed Budget

The Board reviewed the proposed budget for 2017.

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**Barons-Eureka-Warner  
 FCSS**

**Budget 2017**

Board approved June 7, 2017

**REVENUE**

|   |                  |
|---|------------------|
| Provincial FCSS funding   | 1,428,896        |
| Municipal Requisitions  | 377,423          |
| Interest Income   | 10,000           |
| Revenue Other   | 35,614           |
| Parent Link   | 434,141          |
| Early Childhood Mapping Grant<br>- M.D. Taber/South County Warner | 22,500           |
| Early Childhood Mapping Grant<br>- County of Lethbridge           | 22,500           |
| Provincial PLC Liaison  | 52,812           |
| <b>TOTAL</b>  | <b>2,383,886</b> |

**EXPENDITURES**

|   |                    |
|---|--------------------|
| Program Support   | 315,661            |
| - Community Development   | 54,950             |
| Counselling   | 760,327            |
| Senior's Wellness   | 105,149            |
| Family School Liaison   | 62,942             |
| Parenting Program   | 529,916            |
| Parent Link   | 457,129            |
| ECD Community Coalition Grant<br>- M.D. Taber/South County Warner | 22,500             |
| ECD Community Coalition Grant<br>- County of Lethbridge           | 22,500             |
| Provincial PLC Liaison  | 52,812             |
| <b>TOTAL</b>  | <b>\$2,383,886</b> |

D. Holinaty moved the Board approve the 2017 Barons-Eureka-Warner FCSS Budget as presented.

**Carried Unanimously**

LegalAve

C. Needham discussed the LegalAve website created by the Alberta Legal Information Society (ALIS). ALIS had contacted C. Needham in an attempt to connect with FCSSAA. C. Needham felt the information available on this site would be valuable for FCSS clients throughout the Province. She was also in communication with the FCSSAA Executive Director to determine if the link could

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be provided to all FCSS offices. For more information visit <http://www.legalave.ca>. The Board will review the information at the September Board meeting and make a decision if we would like the link on our website.

**Date of Next Meeting**

The Board discussed having the July and August Board meetings.

B. Edgecombe-Green moved the Board cancel the July and August Board meetings with the Chairperson to call a special meeting if required.

**Carried Unanimously**

The date of the next regular Board meeting will be September 13, 2017 in Coaldale.

G. Hunter left the meeting at 6:02 p.m.

**Closed Session**

M. Harris moved the Board move in-camera at 6:10 p.m.

**Carried Unanimously**

M. Harris left the meeting at 6:35 p.m.

M. Iwassa left the meeting at 6:40 p.m.

B. Edgecombe-Green left the meeting at 6:41 p.m.

D. Holinaty moved the Board move to regular session at 6:49 p.m.

**Carried Unanimously**

D. Holinaty moved the Board distinguish between Staff Association and Administration staff for purposes of negotiations starting in 2018.

**Carried Unanimously**


D. Heggie moved the Board approve two additional float days and percent wage increase as discussed for permanent staff, and agreed to by the Board.

**Carried Unanimously**

**Adjournment**

J. Willms moved the meeting adjourn at 6:53 p.m.

**Carried Unanimously**

  
Chairperson

  
Director