

Barons-Eureka-Warner Family & Community Support Services Minutes of Board Meeting – Wednesday, December 6, 2017

Attendance

Merrill Harris, Don Heggie, Margaret McCanna, Garth Bekkering, Joan Harker, Cynthia Papworth, Bill Chapman, Robert Horvath, Michelle Tarditi and staff members: Zakk Morrison, Evelyn Florence-Greene and Linda Hashizume.

Observer

Matthew Foss, Village of Stirling
Linda English, Town of Vauxhall

Call to Order

M. Harris called the meeting to order at 5:04 p.m.

Approval of Agenda

D. Heggie moved the Board approve the agenda as amended.

- 4 l) Lisa McMullin, Consultant
- 6 c) Signing Authority
- 6 d) Municipal Levy
- 6 e) Local Municipality Tours

Carried Unanimously

Minutes

M. Tarditi moved the minutes of the November 1, 2017 regular FCSS Board meeting be approved as presented.

Carried Unanimously

Round table introductions were made.

Business Arising from Minutes

M. Harris called for nominations for the position of Vice-Chairperson.

R. Horvath nominated Bill Chapman.

M. Harris called a second time for nominations for the position of Chairperson.

M. Harris called a third time for nominations for the position of Chairperson.

B. Chapman accepted the nomination.

D. Heggie moved nominations cease.

Carried Unanimously

B. Chapman was acclaimed Vice-Chairperson.

Joan Harker arrived at the meeting.

Correspondence

The following correspondence was presented for information:

- Family and Community Support Services Association of Alberta (FCSSAA) – 2017 Annual Report
- FCSSAA Storybook
- Town of Coaldale–Board appointment
- Lethbridge County– Board appointment
- Town of Milk River– Board appointment
- Town of Picture Butte– Board appointment
- Town of Raymond– Board appointment
- M.D. of Taber– Board appointment
- Town of Taber– Board appointment
- Town of Vauxhall– Board appointment
- County of Warner No. 5– Board appointment

M. Tarditi moved the Board receive the correspondence as presented for information.

Carried Unanimously

Lisa McMullin, Consultant joined the meeting to report on the process taken to update the counselling program policies during the summer/fall of 2017.

Reports

Director

Z. Morrison reviewed the Director's report.

G. Bekkering moved the Board approve the Director's Report.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

D. Heggie moved the Board approve the Director to request a funding carry forward of up to 5% to Human Services.

Carried Unanimously

D. Heggie moved the Board approve one motion for the Financial Report rather than individual motions for the financial statement, mastercard statement and monthly accounts.

Carried Unanimously

J. Harker moved the Board approve the October 2017 Financial Report.

Carried Unanimously

New Business

Regular Council Visits to Observer Municipalities

Z. Morrison reported he has contacted all Municipalities with Observer status and indicated he would be available to attend a Council meeting to provide an update



on FCSS. He indicated that those Board members who represent more than one community would be welcome to attend the visit as well.

Z. Morrison noted each Municipality is notified monthly that the Board meetings minutes are available on the BEW FCSS website.

The Board Operating Guidelines were discussed.

G. Bekkering moved the Board appoint B. Chapman, G. Bekkering, M. Tarditi and M. Harris to a Committee to review the Board Operating Guidelines.

Carried Unanimously

New Year's Party

Z. Morrison noted the Barons-Eureka-Warner FCSS Board and staff New Year's Party is scheduled for January 13, 2018. Please let Linda Hashizume know if you will be attending.

Signing Authority

C. Papworth moved the Board authorize Administration to establish signing authority with two signatures being required for each cheque, as follows:

The Director (currently Zachary Morrison) and one of the following:
The Program Manager (currently Milton Iwaasa) or
The Executive Assistant (currently Linda Hashizume) or
The Signatory (currently Tanie Reid-Walker)

Or in the absence of the Director, two of the following:
The Program Manager (currently Milton Iwaasa) or
The Executive Assistant (currently Linda Hashizume) or
The Signatory (currently Tanie Reid-Walker)

Carried Unanimously

Municipal Levy

The Board discussed the Municipal Levy for 2018.

M. Harris asked the Board to keep the levy in mind when working on their Municipal budget.

Local FCSS/Parent Link Centre Tours

Z. Morrison indicated to the Board members if they would like to tour their local FCSS/Parent Link Centre to contact him.

Closed Session

B. Chapman moved the Board move in-camera at 6:43 p.m.

Carried Unanimously

M. McCanna moved the Board move to regular session at 7:15 p.m.

Carried Unanimously

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Date of Next Meeting

G. Bekkering moved the Board cancel the January 3, 2018 Board.

Carried Unanimously

The date of the next regular Board meeting will be February 7, 2017 at 5:00 pm at the Coaldale Hub.

Adjournment

R. Horvath moved the meeting adjourn at 7:17 p.m.

Carried Unanimously



Chairperson



Director

