

**Barons-Eureka-Warner Family & Community Support Services**  
**Minutes of Board Meeting – Wednesday, March 28, 2018**  
M.D. of Taber Administrative Office (4900 B 50<sup>th</sup> Street)

**Attendance**

Merrill Harris, Don Heggie, Garth Bekkering, Bill Chapman, Robert Horvath, Cynthia Papworth, Margaret McCanna and staff members: Zakk Morrison, Evelyn Florence-Greene and Linda Hashizume.

**Absent**

Joan Harker, Michelle Tarditi

**Observer**

Linda English, Town of Vauxhall

**Call to Order**

M. Harris called the meeting to order at 4:05 p.m.

**Approval of Agenda**

M. McCanna moved the Board approve the agenda as presented.

**Carried Unanimously**

**Minutes**

B. Chapman moved the minutes of the February 7, 2018 regular FCSS Board meeting be approved as presented.

**Carried Unanimously**

**Delegation**

Audited Financial Statements

Mark DeBlois of KPMG presented the Draft December 2017 Audited Financial Statements.

The Board discussed the Draft December 2017 Audited Financial Statements.

G. Bekkering moved the Board approve the Draft Year End Audited Financial Statement for December 31, 2017.

**Carried Unanimously**

Mark DeBlois and Evelyn Florence-Greene left the meeting at 4:22 p.m.

**Business Arising from Minutes**

Board Operating Guidelines Review Committee

The Board discussed the Board Operating Guidelines.

**Correspondence**

The following correspondence was presented for information:

- a) Family and Community Support Services Association of Alberta (FCSSAA)  
South Region Spring Meeting – April 18, 2018
- b) FCSSAA news – February 2018

Linda Hashizume will forward the information regarding the FCSSAA South Region Spring meeting when received. Please RSVP to Linda Hashizume if you are able to attend.

R. Horvath moved the Board receive the correspondence as presented for information.

**Carried Unanimously**

**Reports**

Director

Z. Morrison reviewed the Director's report.

B. Chapman moved the Board approve revisions to the Human Resource Policies as presented.

**Carried Unanimously**

G. Bekkering moved the Board approve the Director's Report.

**Carried Unanimously**

Financial Report

Z. Morrison reviewed the Financial Report.

G. Bekkering moved the Board approve the March 2018 Financial Report including:

- Financial statements for January and February 2018
- Mastercard statements for February 12 and March 12, 2018
- Monthly accounts January 26 to February 25, 2018

**Carried Unanimously**

**New Business**

Municipal Funding Levy

The Board discussed the Municipal Funding Levy.

C. Papworth moved the Board set the 2018 per capita Municipal Funding Levy rate at \$7.46 per person.

**Carried Unanimously**

Board Negotiation Committee

M. Harris reported the Board Negotiation Committee and the Staff Association will be meeting May 2, 2018.

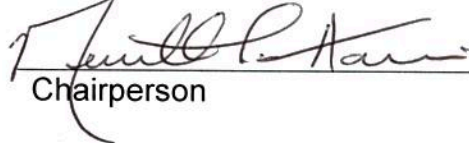
**Date of Next Meeting**

The date of the next regular Board meeting will be May 2, 2018 at 5:00 pm at the Coaldale Hub.

**Adjournment**

D. Heggie moved the meeting adjourn at 5:25 p.m.

**Carried Unanimously**

  
\_\_\_\_\_  
Chairperson

  
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Director